



Facility

Name: *Western Heights Learning Center* **License Number:** *10516*
Address: *6415 Sage Rd. SW, Albuquerque, NM 871210000*
Phone: *5052423135* **Fax:** *N/A* **E-mail:** *N/A*

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *01/31/2019* **Expiration Date:** *04/27/2019*

Capacity

Over Age 2: *80* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *35*
Square Footage: *N/A*

Census

Over 2: *37* **Under 2:** *0*

Classrooms

Number of Classrooms: *4*

Days and Hours of Operation

Monday <i>6:30 AM - 6:30 PM</i>	Tuesday <i>6:30 AM - 6:30 PM</i>	Wednesday <i>6:30 AM - 6:30 PM</i>	Thursday <i>6:30 AM - 6:30 PM</i>	Friday <i>6:30 AM - 6:30 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *02/06/2019* **Time In:** *10:45 AM* **Time Out:** *1:30 PM* **Purpose:** *Annual*

Licensure

8.16.2.11 A Types of Licenses	<i>N/A</i>
8.16.2.11 B Renewal of License	<i>N/A</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>N/A</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>N/A</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Compliance</i>
8.16.2.18 D Complaints	<i>N/A</i>
8.16.2.21 A Licensing Requirements	<i>Compliance</i>
8.16.2.21 B Capacity of Centers	<i>Compliance</i>

Licensure (continued)

8.16.2.21 C Incident Reporting Requirements	N/A
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Administrative Requirements

8.16.2.22 A Administrative Records	Compliance
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8.16.2.22 B Mission, Philosophy and Curriculum Statement	Not Inspected
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8.16.2.22 C Policy and Procedures	Not Inspected
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8.16.2.22 D Family Handbook	Not Inspected
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8.16.2.22 E Children's Records	Not Inspected
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8.16.2.22 F Personnel Records	Non-compliance
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From the review of staff records, it was determined that 6 out of 15 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.

Corrective Action Plan

The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.

Regulation: 8.16.2.22.F.1.n.

Date to be Completed: 03/08/2019

8.16.2.22 G Personnel Handbook	Not Inspected
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Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements	Compliance
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8.16.2.23 B Staff Qualifications and Training	Compliance
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8.16.2.23 C Staff/Child Ratios and Group Sizes	Compliance
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Services & Care of Children

8.16.2.24 A Guidance	Compliance
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8.16.2.24 B Naps or Rest Period	Not Inspected
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8.16.2.24 C Additional Requirements for Infants and Toddlers	N/A
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8.16.2.24 D Diapering and Toileting	N/A
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8.16.2.24 E Additional Requirements for Children with Special Needs	Compliance
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8.16.2.24 F Additional Requirements for Night Care	N/A
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8.16.2.24 G Physical Environment	Compliance
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Services & Care of Children *(continued)*

8.16.2.24 H Social-Emotional Responsive Environment	Compliance
8.16.2.24 I Equipment and Program	Compliance
8.16.2.24 J Outdoor Play Areas	Not Inspected
8.16.2.24 K Swimming, Wading and Water	N/A
8.16.2.24 L Field Trips	N/A

Food Service

8.16.2.25 B Meals and Snacks	Compliance
8.16.2.25 C Menus	Compliance
8.16.2.25 D Kitchens	Compliance
8.16.2.25 E Meal Times	Compliance

Health & Safety Requirements

8.16.2.26 A Hygiene	Compliance
8.16.2.26 B First Aid Requirements	Non-compliance

The center does not have on duty all educators currently certified in first aid and cardiopulmonary resuscitation (CPR).

Corrective Action Plan

All educators must be certified in first aid and cardiopulmonary resuscitation (CPR).

Regulation: 8.16.2.26.B.1.

Date to be Completed: 03/08/2019

8.16.2.26 C Medication	N/A
8.16.2.27 A-D Illness Requirements for Centers	N/A
8.16.2.28 A-H Transportation Requirements for Centers	N/A

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping	Non-compliance
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The Premises are not in good repair as evidenced by edge of counter in west room is chipped.

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

(continued)

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/08/2019

8.16.2.29 B Pest Control Compliance8.16.2.29 C Mechanical Systems Compliance8.16.2.29 D Water and Waste Compliance8.16.2.29 E Lighting, Lighting Fixtures and Electrical **Non-compliance***The center does not have emergency lighting that turns on automatically when electrical service is disrupted. (cafeteria)**Corrective Action Plan
Emergency lighting will be installed.*

Regulation: 8.16.2.29.E.2.

Date to be Completed: 03/08/2019

8.16.2.29 F Exits and Windows Compliance8.16.2.29 G Toilet and Bathing Facilities Compliance8.16.2.29 H Safety Compliance Compliance8.16.2.29 H3(f)(i)(k) Safety Compliance Compliance8.16.2.29 J Pets Compliance**Additional Comments**

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Helen Waldorf



Facility Representative: Chrissy Jeter Melissa Padilla